

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
JUNE 14, 2005**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, June 14, 2005 in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Mayor William J. Schmitt who presided called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	present
Board member Victor J. Knies	present
Board member Thomas R. Schmidt	present

Also present were Police Chief Richard Gunselman, City Engineer Chad Hurm, Street Commissioner Raymond Eckerle, Fire Chief Kenneth Hochgesang, Building Commissioner David Seger, City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita Boehm. Personnel/Safety Director Charles Schneider was absent.

Clerk-Treasurer Juanita Boehm announced that a majority of the board members must be present for a quorum. All three of the board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all present to join him in the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on May 24, 2005. A **motion** was made by Victor Knies and seconded by Thomas Schmidt to approve the minutes as presented. Motion carried 3-0.

MEMORANDUM OF EXECUTIVE SESSION

Mayor Schmitt read the Memorandum from the Executive Session that was held on Monday, May 9, 2005. {See attachment}

On **motion** by Victor Knies and seconded by Thomas Schmidt, the Memorandum of the Executive Session of the Board of Public Works and Safety, which was held on May 9, 2005, was accepted for the record. Motion passed 3-0.

SNOWPLOW AND SPREADER BOX

City Attorney Hemmerlein opened and publicly read the sealed quotes for a snowplow and spreader box for the street department. The quotes were as follows:

Central Parts Warehouse		Tri-State Utility Sales & Service	
<u>Item</u>	<u>Price</u>	<u>Item</u>	<u>Price</u>
Spreader	\$4,442.50	Spreader	\$4,750.00
Freight	267.14	Freight	-0-
Snowplow	\$3,655.29	Snowplow	\$4,3289.00

There followed some discussion about the probability of a typing error on the snowplow quote (\$4,3289.00) from Tri-State Utility Sales & Service. The board questioned whether the quote should have been 4,328.00 or 3289.00. City Hemmerlein verified that there are only two quotes because these two companies are the only ones who sell these items.

On **motion** by Thomas Schmidt and seconded by Victor Knies, the quotes were taken under advisement in order to give the street commissioner time to review the quotes and to verify the amount of the snowplow from Tri-State Utility Sales & Service. Motion passed 3-0.

ONE-TON TRUCK

City Attorney Sandra Hemmerlein opened and publicly read the sealed quotes for a One-Ton Truck for the Street Department. The quotes were as follows:

Uebelhor & Sons		Bob Luegers Motors	
<u>Item</u>	<u>Price</u>	<u>Item</u>	<u>Price</u>
2006 Chev. Chassis	\$28,146	2006 1-Ton Truck with	
Dump Body	\$ 9,425	Dump Bed plus	
	\$37,571	Trade-in '95 Chevy	\$25,619
Trade-in '95 Chevy	\$14,200		
	\$23,371		
Ruxer Ford – (Primary Quote)		Ruxer Ford – (Secondary Quote)	
<u>Item</u>	<u>Price</u>	<u>Item</u>	<u>Price</u>
2006 1-Ton Truck with		2006 1-Ton Truck with	
Dump Body	\$29,595	9' Dump Body	\$29,997
Less Trade-in '95 Chevy	\$ 6,000	Less Trade-in '95 Chevy	\$ 6,000
	\$23,595		\$23,997

Street Commissioner Raymond Eckerle commented that the trade includes a snowplow and spreader that is mounted on the 1995 Chevy.

On **motion** by Victor Knies and seconded by Thomas Schmidt, the quotes were taken under advisement in order to give the street commissioner time to review the quotes to see if they meet the specifications. Motion passed 3-0.

LIVE BURN

Chris Dodson, representative of Advantage Fire and Safety, requested permission to hold a live burn for fire extinguisher training on the Jasper Desk Company property at 8 a.m. on Tuesday, June 21, 2005.

On **motion** by Mayor Schmitt and seconded by Thomas Schmidt, approval was given for Advantage Fire and Safety to conduct a live burn for fire extinguisher training on the Jasper Desk Company property at 8 a.m. on Tuesday, June 21, 2005. Motion passed 3-0.

BLOCK PARTY

Steve Hall, 410 W. 7th Street, requested closing West 7th Street between St. John Street and Tamarack Street on Sunday, July 3, 2005 from 2 p.m. to 11 p.m. for a neighborhood block party.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to allow the closing of West 7th Street between St. John Street and Tamarack Street on Sunday, July 3, 2005 from 2 p.m. to 11 p.m. Motion passed 3-0.

ROAD CLOSURE – OLD HUNTINGBURG ROAD

Craig Knies, representing Knies Construction who is working on the 12th Avenue project for the city, requested a street closure. Knies requested closing Old Huntingburg Road where 12th Avenue is being constructed for 1 day later this week. Knies then said it will take about 1 day to remove some pavement and install a rock base. After that day, the road will be open to traffic that will drive on a rock base until the road is paved. He said the road would then have to be closed again during paving. There followed some discussion about the detours and notification to the news media, emergency personnel and the County. The County should be notified because part of Old Huntingburg Road is a county road.

On **motion** by Thomas Schmidt and seconded by Victor Knies, approval was given to Knies Construction to close the Old Huntingburg Road where 12th Avenue is being constructing on condition all proper notifications have been made to the news media, emergency personnel and the County. Motion passed 3-0.

ROAD CLOSURE – LIBERTY STREET

Craig Knies, representing Knies Construction, requested closing Liberty Street that is in the Arch Angel Subdivision for one day next week in order to install a water main. Mr. Knies presented a map of the Liberty Street area.

On **motion** by Mayor Schmitt and seconded by Victor Knies, approval was given to Knies Construction to close Liberty Street for one day next week on the condition all proper notifications are made to the news media, emergency personnel and street department. Motion passed 3-0.

MILL STREET EXTENSION & COUNTY ROAD 400 NORTH RECONSTRUCTION – CHANGE ORDER NO. 8

Norman Wendholt, Dubois County Highway Engineer, presented Change Order No. 8 for the Mill Street Extension and County Road 400 North Reconstruction Project. Wendholt asked the board to concur with the Dubois County Commissioners' discussion in approving the change order. Wendholt explained that the change order involved a net increase of \$4,746.13, of which the City of Jasper is responsible for one half. Wendholt also explained the changes and said this would be the final change order.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to concur with the Dubois County Commissioners' discussion in approving final Change Order No. 8 for a net increase of \$4,746.13. Motion passed 3-0.

WETLANDS

Norman Wendholt, Dubois County Highway Engineer, reported that the construction of the Wetlands, which were mitigated for the Mill Street Extension Project, should begin shortly and should be completed by the end of the summer.

CLAY STREET

Mayor Schmitt asked Norman Wendholt, Dubois County Highway Engineer, for an update on the repairs to the Clay Street bridge. Wendholt responded that concrete boxes should be installed in July.

HIGH WEED COMPLAINTS

Street Commissioner Raymond Eckerle reported for publication the names of property owners that had been cited under section 5.12.040, weed removal/ notice. The names and property locations receiving notice since the last meeting were as follows:

<u>Owner</u>	<u>Location of Lot</u>
Kerstiens Corp.	North Brook Park, Lots 12, 13 & 14
Brian Reschly	Golden Acres IV, Lot 151
Todd Erwin & Brent Beck	2.019 acres, south of Staat Strasse
Micmar Realty/F&F Rental	Crooked Creek Knoll, Lots 10, 11, 12 & 13
Bernard & Theresa Vonderschmitt	Apts. 1400 block of Kundeck, ¼ int. lots 21-23
WEGO Development	Apts. 1400 Block of Kundeck, lots 24, 25 & ¼ int. lots 21-23
Randall & Earlene Holland	Garfield's Rest., 3570 Newton
Brad & Kay Andler	Country Club Estates, Lot 15, 2 ND NOTICE
Ed & Tracy Thacker	Maurice de St. Palias, 4 th Add., Part of lot 49C, 2 ND NOTICE
Cheri Shipton	Skyline Subdivision, Lot 133, 2 ND NOTICE
Re-Try: Dennis Burgdorf	700 block of E. 12 th St., Lots 27, 28, 29 & 30
David Schepers	McCrillus 1 st Addn., part of Lot 4

LEAF MACHINE

Street Commissioner Raymond Eckerle sought permission to seek quotes to replace the 1974 leaf machine. He said money for the replacement item was in the budget.

On **motion** by Thomas Schmidt and seconded by Victor Knies permission was given to the street commissioner to seek quotes on a replacement leaf machine. Motion passed 3-0.

SURPLUS CELL PHONES

Street Commissioner Raymond Eckerle requested declaring three old cell phones as surplus property and removing them from the street department's inventory and donating the phones to Crisis Connection.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to allow the street department to donate the old cell phones to Crisis Connection. Motion passed 3-0.

REPORTS

Clay Street. Street Commissioner Eckerle reported that the tree has been taken down on Clay Street and that we're now waiting for the County to install the new pipe.
US 231. Thomas Schmidt said that US 231 is in really bad shape and that he has received various complaints about it. Schmidt asked Eckerle if he heard if INDOT has

plans to repair the highway. Eckerle said the City has expressed its concerns to INDOT. He said he would contact INDOT concerning this issue.

PROMOTION – POLICE LIEUTENANT

Mayor Schmitt reported that the Board of Public Works and Safety had conducted interviews for the position of police lieutenant.

On **motion** by Mayor Schmitt and seconded by Victor Knies, a conditional offer of employment was made to Mark A. Tedrow for the position of Lieutenant and would become effective Sunday, June 19, 2005 after all conditions of the offer are met. Motion passed 3-0.

COMPUTERS – POLICE DEPARTMENT

Police Chief Richard Gunselman reported that the Dubois County Prosecutor has approved the purchase of four computers for the Jasper Police Department. The value of the four computers and accessories is \$5,364.00, which would come from the Deferred Prosecution Fund. Gunselman added that the City will need to pay \$30.00 from its budget. Thereafter, Gunselman asked the board to accept the computers and place them into the Jasper Police Department's inventory.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt, to accept four (4) computers which will be paid for with funding by the Deferred Prosecution Fund and placed into the Jasper Police Department's inventory. Motion carried 3-0.

POLICE REPORTS

Police Chief Richard Gunselman presented to the board for its review the following reports.

Jasper Police Department May Activity Report
Jasper Police Department May Vehicle Maintenance Report

Gunselman also reported that the police department is conducting background checks on applicants for the dispatcher position.

13TH STREET PARKING BETWEEN ROBERT STREET AND DORBETT STREET

City Engineer Chad Hurm reported that the Street Department, Police Department and the Engineering Department participated in a study of the issue of parked vehicles on West 13th Street between Robert Street and Dorbett Street. Hurm presented a map of the areas in question. He also stated that the parked cars cause "line of sight" problems, therefore, it was the recommendation of the engineering department that parking be eliminated between 7 a.m. and 5 p.m. on Monday through Friday on both the North and South side of 13th Street between Robert Street and Dorbett Street.

There followed some discussion about changing the hours of no parking. After several time frames were presented, it was the consensus of the board and the committee to set the hours of no parking from 8a.m. to 5p.m.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt, to recommend to the Common Council to eliminate parking on W. 13th Street between Robert Street and Dorbett Street from the hours of 8 a.m. to 5 p.m. Monday through Friday. Motion passed 3-0.

MERIDIAN ROAD

City Engineer Chad Hurm gave a progress report on the new Meridian Road project. He stated that J. H. Rudolph and Co. would soon request closing Maplecrest Blvd., whereupon, Mayor Schmitt said he had received a phone call regarding the closing and had been given temporary approval. Mayor Schmitt then said the board needs to give permission to close the street for the entire time needed.

On **motion** by Mayor Schmitt and seconded by Thomas Schmidt, official approval was given to J. H. Rudolph and Co. to close Maplecrest Blvd. at the intersection of the alignment of the new Meridian Road from Monday, June 13, 2005 until completed. Motion passed 3-0.

There followed some discussion as to whether the South Meridian Road near Hemlock would need to be closed.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies, to close South Meridian Road and Hemlock if the City Engineer and Street Commissioner deem it necessary. Motion passed 3-0.

30th Street Park City Engineer Chad Hurm reported that the hillside between the roadway and Servants is sliding away and taking the city's road with it. He is researching who has the responsibility concerning this matter.

REPLACEMENT FIRE FIGHTERS

Fire Chief Kenneth Hochgesang reported that he has been conducting interviews and checking references in regards to the hiring of three additional probationary fire fighters. He said he hopes to be able to present names at the next Board of Public Works and Safety meeting.

CITY CEMETERY

City Attorney Sandra Hemmerlein reported that she has been doing some research on the city-owned Cemetery. She related that the City charges \$100 per burial plot, which is very inexpensive compared to other cemeteries in the area. She also thought it would be a good time to put some rules for the cemetery into ordinance form. Mayor Schmitt commented that he would like to place a moratorium on pre-sale of burial plots at the cemetery because some people are buying several burial plots even though they may have no connection to the City. He said people started taking an interest in the cemetery after the creation of the Riverwalk. The Mayor also noted that the City would forever have the expense of maintenance of the cemetery.

On **motion** by Mayor Schmitt and seconded by Victor Knies, a moratorium was placed on any pre-sale plots at the City-owned cemetery until such time that it goes to the City Council and there is an ordinance passed on the regulations and operations of the cemetery. Motion passed 3-0.

CLAIMS

Claims against the City from May 6, 2005 through June 9, 2005 were presented and examined by the board. Those claims found to be just, due, and owing were approved upon **motion** by Thomas Schmidt and seconded by Victor Knies. Motion carried 3-0.

ADJOURNMENT

There being no further business to come before the board, a **motion** was made by Victor Knies and seconded by Thomas Schmidt to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:29 a.m.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Cynthia Kluemper, Recording Secretary